



Sustained Dialogue Campus Network

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EMPLOYMENT OPPORTUNITY ANNOUNCEMENT

Position: Executive Director, Sustained Dialogue Campus Network

Type: Full-time, Salaried

Organization Overview: Colleges and universities frequently pledge an institutional commitment to diversity; yet, student communities are often dominated by racial, social and cultural tensions. Increasingly, students are seeking their own solutions to these pressures by participating in Sustained Dialogue, a proven method that helps students navigate complex social dynamics, builds social capital on campuses, and instills democratic habits in the next generation of civic leaders.

Sustained Dialogue was first implemented at Princeton University in 1999 and then spread in a grass-roots manner to other campuses. In 2003, SD leaders joined forces to form the Sustained Dialogue Campus Network (SDCN). In five years, SD spread to 15 campuses, and demand for its services continues to grow. Today, SDCN trains, mentors, and connects hundreds of students seeking to build more cohesive, diverse, engaged campus communities through dialogue. SDCN aims to become the preeminent organization leveraging the efforts of student leaders to improve campus climates and build social capital nationwide.

SDCN operates under the umbrella of the International Institute for Sustained Dialogue (IISD), a non-profit organization with an \$850k annual budget that helps citizens in international, community, and campus settings to transform conflictual relationships and to implement positive change through Sustained Dialogue. Sustained Dialogue is the outgrowth of three decades of experience of retired diplomat Harold Saunders, who is best known for his involvement in the Middle East peace process in the 1970s, as well as for his role as a facilitator of citizen dialogues in Russia, Tajikistan, Armenia, and Iraq.

Position Summary: SDCN seeks an **Executive Director** to help us make our vision a reality. The Executive Director will lead SDCN's expansion nationally, from a multi-campus initiative into a robust, sustainable organization. The successful candidate will play a significant role in setting the organization's overall strategic direction and in achieving its mission. The SDCN Executive Director will report to IISD's President and the SDCN Advisory Board. A four-person staff, already experienced with Sustained Dialogue on campuses, will collaborate with and report to the Executive Director. The position is located at IISD headquarters in Washington, DC.

Job Responsibilities:

Strategy and Operations:

- Engage SDCN Advisory Board, staff, and other key stakeholders to devise and implement a strategic plan for the organization
- Manage staff recruitment, support, monitoring, and evaluation
- Help integrate programmatic work into the broader IISD organizational strategy
- Engage and develop the role of the SDCN Advisory Board

- Develop and implement practices for reporting to key stakeholders, including tracking milestones and program developments

Resource Development and Financial Management:

- Develop and implement a sustainable fundraising plan to support network growth - including expanding existing funding sources and cultivating new prospects
- Oversee implementation of SDCN foundation grants
- Oversee development and management of the SDCN budget

External Relations:

- Strengthen and initiate relationships with campus administrators, to ensure strong support for campus SD initiatives
- Manage SDCN external relationships to build the profile of the organization
- Represent SDCN with key stakeholder audiences (e.g. dialogue and deliberation, diversity in higher education, civic-engagement and democracy-building)
- Strengthen targeted outreach to SDCN alumni community

Job Qualifications:

- **Minimum** 5 years experience in nonprofit or for-profit management role
- Evidence of exceptional leadership capabilities
- Strong fundraising track record, with diverse experience (e.g. individual, corporate, and foundation gifts)
- Demonstrated ability to build and maintain external relationships (e.g. partner organizations, funders, key stakeholders)
- Demonstrated ability to build internal management systems and infrastructure
- Exceptional public speaking and communication skills
- MA degree strongly preferred (MBA, Public Policy, Public Administration, Social Work, Nonprofit Management, or similar degree)

Desirable Personal Qualities:

- Demonstrated commitment to social change; experience in civic engagement, diversity, and relevant social movements
- Entrepreneurial, motivated by start-up environment and working with young people
- Creative thinker, with superior strategic and analytical skills
- Excellent interpersonal skills, especially with people of diverse backgrounds
- Independent work style, with ability to work both as a leader and as part of a team
- Passionate, energetic, flexible, and positive
- Strong integrity and character

To Apply: Send cover letter, resume, salary and benefits history and requirements, and potential start date to Christina Kelleher at employment@sdcampusnetwork.org. Please indicate how you learned about the position (i.e. a particular job board, friend, etc). **NO CALLS PLEASE.**

Compensation: Competitive non-profit salary and benefits

Start Date: August 1, 2009 preferred

Organization Website: www.sdcampusnetwork.org OR www.sustaineddialogue.org